

2016

Prepared by:

[END OF WATCH FOLDER:]

In the event of a line of duty or end of watch incident, the attached information will provide directives and information on contacts, legal documents, financial accounts, and other relevant details including final arrangement requirements.

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Forms Filed With the Department

- 1.
- 2.

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Contact Information

Departmental Contacts:

NAME:	POSITION:	PHONE:

Family Contacts:

NAME:	RELATIONSHIP:	PHONE:

Friends of the Family:

NAME:	RELATIONSHIP:	PHONE:

Additional Contacts:

NAME:	POSITION:	PHONE:

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Legal Documents

Last Will and Testament

Advanced Health Directive

Trust

Power of Attorney

Storage Locations for Documents Not Contained in this File

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Financial Information and Accounts

Bank Accounts:

ACCOUNT TYPE:	INSTITUTION:	ACCOUNT NUMBER:

Credit Card Accounts:

ACCOUNT TYPE:	INSTITUTION:	ACCOUNT NUMBER:

Investment Accounts:

ACCOUNT TYPE:	INSTITUTION:	ACCOUNT NUMBER:

Safe Deposit Box(es):

ACCOUNT TYPE:	INSTITUTION:	ACCOUNT NUMBER:

Insurance Policies:

ACCOUNT TYPE:	INSTITUTION:	POLICY NUMBER:

Beneficiaries:

NAME:	RELATIONSHIP:	BENEFIT AMOUNT:

Line of Duty Death Benefit Information:

AGENCY:	CONTACT NAME:	PHONE/EMAIL:

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Personal Documents

Forms and Identification

TYPE:	NUMBER:	ISSUING AUTHORITY:

Serial and Identification Numbers

Electronics and Vehicles

MAKE:	MODEL:	NUMBER:

Pass and Alarm Codes

Safes, Alarms, PINs

TYPE:	LOCATION:	NUMBER:

Armaments

Guns and Registered Weapons

MAKE:	MODEL:	NUMBER:	LOCATION:

Other Important Accounts

Email and Online Accounts:

TYPE:	URL:	USERNAME:	PASSWORD:

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Final Arrangements

Service Preferences:

Preferred Law Enforcement Protocols:

Preferred Providers:

TYPE:	BUSINESS NAME:	PHONE:
Mortuary/Crematorium		
Cemetery		

Service Contacts:

POSITION:	NAME:	PHONE:
Officiant		
Eulogist / Speaker		
Musician		
Musician		
Pall Bearer		
Pall Bearer		
Pall Bearer		
Pall Bearer		

Preferred Charity Contributions:

NAME:	CONTACT NAME:	PHONE:

Music Selection Preferences:

Artist	Song	Recorded or to be sung by musician

Picture Selections:

Location (computer, thumb drive, etc.)	Video Slide Show	Printed Photo for easel or collage

Personal Letters to Friends and Family

Letters to Forward:

TO:	ADDRESS:	LETTER LOCATION:

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